

# InDesign (Page make-up) - Introduction



## Course outline

**Course Tutor:**

**KATHERINE PENTNEY**

**Course Content:**

This course covers the fundamentals of InDesign applied to newspaper and magazine production – the artistic and typographic principles of page design and layout are outwith it's scope.

## Programme

- Moving around within text, keyboard shortcuts, drawing picture and text boxes, colouring boxes, backgrounds, texts and frames.
- Indenting, modifying text and creating style sheets.
- White (or tints) on black, tracking, kerning, baseline shift and using all the major tools within the software to enhance stories on the page.
- Wraprounds, linking columns, drop caps, shadows and other text manipulation techniques.
- Getting pictures, sizing them, fitting them in frame, cropping etc.
- Creating master pages, templates and libraries.

**What you should bring with you:**

No requirements although you may wish to bring a notepad.

**Qualifications:**

It is assumed that learners will have little or no knowledge of InDesign. Learners should have a working knowledge of general computer skills like basic typing, using a mouse, pointing-and-clicking, dragging-and-dropping knowing how to select text and cut, copy and paste.

**Expected learning outcomes:**

Learners will be able to draw up pages for publication, apply their sub-editing wordcrafting skills using QXP and import and manipulate images.